

Initial planning meeting at the Hotel :

Friday, June 20, 2003

7.30 – 9.30

Agenda

1. Welcome
2. Apologies
3. Overview of Cycles 1 and 2 – reference to the evaluations
 - What are the lessons for cycle 3?
 - What should we be doing differently?
4. Main aim of Cycle 3
 - In view of the lessons of cycle 1 and 2, where do we want to reach by the end of Cycle 3?
 - What do we want to achieve in terms of accountability, use of the web site etc
5. Logistics of Cycle 3 –
 - Location – will the participants be staying centrally?
 - What are the cost implications?
 - What are the sources of funding for the Head teachers?
 - Other logistical matters eg travelling to the schools, meetings.

Participants: Clive, Jeff, Wyn, Paul, Tim, Ebba, Palle and Anete.

Saturday June 21 – Amtscentre for Undervisning

9.30 a.m. Group 1

Aim – discuss and decide upon the content of the third Cycle

9.30 Session 1

1. Reaffirm the logistics, day of arrival, hotel, length of conference etc
2. Prepare content of the Conference day/ s

10.45:

Coffee

11.15: Session 2

3. Continue with preparation of content

12.30: Lunch at the Centre

13.30: Session 3

4. Web site questions – way forward
5. Preparation before hand – who will be doing what
6. Materials to be sent out
7. Social arrangements
8. Any other matters.

Participants: Clive, Paul, Tim, Ebba, Palle, Anete and Renella.

